



GANDHI ACADEMY OF TECHNOLOGY AND ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to BPUT, Odisha and Recognized by Dept. of SD & TE, Govt. of Odisha)

Contact : +91 9337753377 Ph. : 0680-2280828, Fax : 0680-2010006

P.O/P.S : Golanthara, Konisi, Berhampur- 761 008, Dist : Ganjam (ODISHA)

FUNCTIONS & RESPONSIBILITIES:

- It takes the responsibility of generating and promoting awareness in the institution regarding multi-level quality sustenance activities and implementing quality ways for attaining excellence.
- Development and implementation of quality benchmark/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

- Inviting suggestions and recommendations from students, parents and stakeholders on quality emphasizing institutional policies and processes.

Documentation of programmes/activities leading to quality improvement.

- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.
- Periodical conduct of Academic and Administrative Audit (AAA) and its follow-up.